

## REVISED

### MINUTES OF THE HOWEY IN THE HILLS TOWN COUNCIL MEETING HELD APRIL 23, 2018

**Mayor Sears** called the pre-work session to order at 5:45 p.m.

Present: Mayor Sears, Mayor Pro-Tem David Nebel, Councilor Scott and Councilor Mabry.

Absent: Councilor Conroy, Excused.

Also Present: Public Services Director Ernest, Chief Thomas, Library Director Hall, Utility Billing/Admin Assistant Stephenson and Town Clerk Burke.

**Councilor Scott** said that the LED Lighting contract just needed to be signed and that Duke Energy had it on the schedule to begin in June 2018.

**Mayor Sears** said that he met with Chief Dickerson, the Lake County Attorney and Chief Thomas at the potential Police/Fire Station site. Lake County is excited to move into the Town. They are planning to build on the site in about three to four years. They are going to working out the details in the near future. **Chief Thomas** added that the Lake County Firefighters are ready to move from the station in Yalaha, FL.

**Councilor Scott** asked if the buildings were still going to be separated. **Mayor Sears** said yes.

**Mayor Sears** said now it's time to build up the Police Impact Fees.

**Mayor Pro-Tem David Nebel** said that it is a huge benefit to the entire Town to have the Fire Station in Town due to rapid response times. Also, it will lower the fire insurance for residents. **Mayor Sears** said that Fire Station will also have an emergency medical training unit stationed there.

**Mayor Sears** said that the Meet the Artist Event was a success and had a great turn out.

The pre-work session adjourned at 6:00 p.m.

Mayor Sears called the Town Council Meeting of April 23, 2018 to order at 6:00 p.m.

Mayor Sears led the Pledge of Allegiance to the Flag

Public Services Director Ernest led the Invocation

Present: Mayor Sears, Mayor Pro-Tem David Nebel, Councilor Scott and Councilor Mabry.

Absent: Councilor Conroy, Excused.

Also Present: Public Services Director Ernest, Chief Thomas, Library Director Hall, Utility Billing/Admin Assistant Stephenson and Town Clerk Burke.

### **CONSENT AGENDA**

**Minutes of the March 26, 2018 and April 09, 2018 Town Council Meeting.**

**Mayor Pro-Tem David Nebel, seconded by, Councilor Scott moved to approve the Consent Agenda as presented. Motion carried 4-0 with a roll call vote.**

## **NEW BUSINESS**

### **Discussion: Longevity Policy (Councilor Scott)**

**Councilor Scott** said that he wanted to get a vote on the item tonight.

**Mayor Sears** asked if the Attorney reviewed. **Town Clerk Burke** replied yes.

**Mayor Pro-Tem David Nebel** said that he had no problem with the longevity policy. However, he did think that the language needed to be reviewed again by the Attorney and definitions needed to be added. **Councilor Mabry** agreed that the language needed to be clarified.

**Mayor Sears** asked if the policy would be retroactive to the past years if the policy is adopted. **Mayor Pro-Tem David Nebel** replied that retro activating it from the start date could work.

The council agreed to send it back to the Town Attorney for further clarification.

### **Discussion: Update on the Howey Mansion (Councilor Scott)**

**Councilor Scott** said that the Howey Mansion has not obtained a certificate of occupancy.

**Mayor Sears** said that the owner of the Howey Mansion is working with the Building Official to obtain the certificate of occupancy.

**Councilor Scott** said that the Town is liable since we are allowing them to conduct business.

**Mayor Sears** replied that he would feel more comfortable if the Town Attorney and Owner were there for discussion.

**Mayor Pro-Tem David Nebel** said to put it on the next Agenda.

**(Note: The Howey Mansion has since obtained their certificate of occupancy)**

### **Discussion: Increasing Code Enforcement Salary to work three days a week. (Councilor Scott)**

**Councilor Scott** said that the extra day would allow him more time to code enforce.

**Mayor Pro-Tem David Nebel** said that the item should have been brought up by the Chief of Police not Council.

**Mayor Sears** said that the Town Council would have to do a Budget Amendment.

**Councilor Mabry** asked Chief Thomas what his thoughts were. **Chief Thomas** replied that it wasn't budgeted for this year but that he would put it in the upcoming budget.

**Consideration and Approval of Budget Amendment 2018-004. To transfer funds from Police Capital Outlay-Land to the Police Impact Fee Fund which would cover the deposit for the land purchased for the potential Police/Fire Station.**

**Mayor Pro-Tem David Nebel**, seconded by **Councilor Mabry** moved to approve Budget Amendment 2018-004. To transfer funds from Police Capital Outlay-Land to the Police Impact Fee Fund which would cover the deposit for the land purchased for the potential Police/Fire Station. Motion carried 4-0 with a roll call vote.

**Consideration and Approval to reschedule or cancel the May 28, 2018 Town Council Meeting.**

**Councilor Mabry** seconded by, **Mayor Pro-Tem David Nebel** moved to cancel the May 28, 2018 Town Council Meeting. Motion carried 4-0 with a roll call vote.

**Consideration and Approval to authorize Mayor Sears to submit a grant application for a DEO Technical Assistant Grant to seek funding for pedestrian and bicycle plan.**

**Councilor Scott** seconded by, **Councilor Mabry** moved to authorize Mayor Sears to submit a grant application for a DEO Technical Assistant Grant to seek funding for pedestrian and bicycle plan. Motion carried 4-0 with a roll call vote.

**Consideration and Approval of Budget Amendment 2018-005. A fifty percent payment for the debris removal from Hurricane Irma that was collected by Lake County.**

**Mayor Sears** read by title. He added that this was part of the interlocal agreement that the Town signed with Lake County.

**Mayor Pro-Tem David Nebel** said that the contractor bids were in the \$100,000 price range.

**Councilor Scott** asked how the money was divided up by cities to reimburse Lake County. **Mayor Sears** said that the Town was only being charged for the debris collected in the Town limits.

**Mayor Pro-Tem David Nebel** seconded by, **Councilor Scott** moved to approve Budget Amendment 2018-005. A fifty percent payment for the debris removal from Hurricane Irma that was collected by Lake County. Motion carried 4-0 with a roll call vote.

**Consideration and Approval to appoint Sal Gallelli and Peter Tuite on the Parks and Recreation Advisory Board.**

**Mayor Pro-Tem David Nebel** seconded by, **Councilor Scott** moved to appoint Sal Gallelli and Peter Tuite on the Parks and Recreation Advisory Board. Motion carried 4-0 with a roll call vote.

## **OLD BUSINESS**

**Discussion: Town License Plates.**

**Town Clerk Burke** explained the different quality and quantity of license plates the Town could purchase.

**Graham Wells, 718 Calabria Way**, asked if the plastic license plates were made of sun protective material. **Town Clerk Burke** replied no. **Graham Wells** then explained how Montverde purchased and sold Town license plates.

**Mayor Pro-Tem David Nebel** said to get the metal license plates as they will last longer. He said to try 100 for now and see how well they sell. He added that the background color of the license plates should be white not light green like the sample.

**Town Clerk Burke** then asked if the Town would be selling them. The Town Council agreed to sell the license plates for \$10.00 each.

## **BOARD REPORTS**

### **Library Board Minutes**

**Library Director Hall** said she applied for the Lake County Impact Fee Grant.

### **Parks & Recreation Advisory Board Report & Minutes-No Comment**

### **Planning & Zoning Board Minutes-None**

## **DEPARTMENT REPORTS**

### **Code Enforcement/Police Department Report-No Comment**

### **Finance Report-No Comment**

### **Impact Fee Balance-No Comment**

### **Library Director Report-No Comment**

### **Public Services Report (Staff Meeting Minutes)-No Comment**

### **Town Hall Report-No Comment**

## **MAYOR AND COUNCIL COMMENTS**

Mayor Sears-No Comment

Mayor Pro-Tem David Nebel-No Comment

Councilor Mabry-No Comment

Councilor Scott-No Comment

## **PUBLIC COMMENTS**

**Ed Smith, 308 N. Palm Avenue**, asked how the Town would keep track of the money regarding the longevity policy. **Mayor Pro-Tem David Nebel** said it would be a contingent liability. **Mayor Sears** said that all these questions will be answered before bringing back the policy.

**Matt McGill, 119 E Croton Way**, thanked everyone for being nice to his wife that spoke at the meeting prior. He said that they never wanted to put the fence up on laurel avenue but was told that it was required in the Town Code. He was working with Larry Chester (Code Enforcement Officer) and

Chief Thomas to come up with a solution. He stated that the fence was ugly but wanted to let everyone know that the fence was stable as that concern was raised at the prior meeting. He also spoke on the concern regarding the certificate of occupancy for the Howey Mansion.

**Marie Galleli, 1104 N. Tangerine Avenue**, asked when the hydrilla in the lake would sink. **Mayor Pro-Tem David Nebel** said that the hydrilla was sprayed on March 19, 2018. The hydrilla would die in about three weeks and start to float to the bottom at about two weeks. **Marie Galleli** asked what the status was on the request for qualifications regarding a landscape architect for the library. **Mayor Sears** said that the Town had advertised in the newspaper for a landscape architect and was moving forward. **Marie Galleli** suggested to the Town Council that a member from all the Town's Boards come to the last Town Council Meeting of the year and report on what all they had accomplished that year. **Mayor Sears** agreed.

**Sal Galleli, 1104 N. Tangerine Avenue**, asked if the Code Enforcement Officer needed to work more than two days. He then asked if the person was a police officer or just code enforcement. **Mayor Sears** said that he is paid as a Code Enforcement Officer.

**Don Ellis, 135 W. Magnolia Avenue**, asked what the Town's liability was if someone got hurt at the Howey Mansion. **Mayor Sears** said that it was not appropriate to discuss at this meeting. **Councilor Mabry** agreed.

The meeting adjourned at 6:44 p.m.

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Chris Sears, Mayor

ATTEST:

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Dairian Burke  
Town Clerk