

**MINUTES OF THE PLANNING AND ZONING BOARD MEETING  
HELD OCTOBER 27, 2016**

**Chairman Llewellyn called the meeting to order at 6:00pm**

**Present:** Chairman Llewellyn, Member St. Clair, Member Ricci, and Member Lehning.

**Also Present:** Administrative Assistant II Burke

**Absent:** Hugh Douthit, unexcused

**APPROVAL OF MINUTES**

**Minutes of Regular Meeting held September 22, 2016**

*Member Lehning, Seconded by Member Ricci moved to approve the minutes as presented. Motion carried Unanimously.*

**NEW BUSINESS**

**Introduction of new Board Members Glenn Ricci and Tina St. Clair**

**Chairman Llewellyn** introduced Member Lehning and himself to the new members.

**Consideration and Approval of the Comprehensive Plan Evaluation and Appraisal Program Schedule**

**Chairman Llewellyn** gave detailed background on the item.

**Member Ricci** asked when the Planning and Zoning Board would start review. **Chairman Llewellyn** replied January 2017. **Member Ricci** asked if the objective is to look for anything outdated or anything for forward thinking. **Chairman Llewellyn** said yes.

**Chairman Llewellyn** asked if Town Clerk Brasher briefed them on the Sunshine Law. **Member Ricci** said he has been in the school system for over 35 years and knows about it. **Member St. Clair** said she has an understanding of the law.

**Member St. Clair** asked what were important items that have gone to Planning and Zoning this year. **Chairman Llewellyn** said that this year has not had any important items come to the Planning and Zoning Board.

*Member Lehning, Seconded by Chairman Llewellyn moved to approve the Comprehensive Plan Evaluation and Appraisal Program Schedule. Motion carried Unanimously.*

**PUBLIC COMMENTS – None**

The meeting adjourned at 6:18 p.m.

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**Chairman Llewellyn**

**ATTEST:**

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**Dairian Burke**  
**Administrative Assistant II**