

Howey-in-the-Hills Parks and Recreation Advisory Board  
October 13, 2016 Minutes

*John Ernest*  
Chairman

Attendees: Peggy and John Ernest, Martha MacFarlane, Jenny Deschenes, Pat Miller, Dairian Burke

The September 9<sup>th</sup> minutes were approved.

**Reports & Announcements:**

**Financial Report** – Howey Helper t-shirts are ready; the invoice, \$610, was given to Town Hall on September 15<sup>th</sup>. The invoice for a large scissor for ribbon cuttings, \$53.81 was submitted on September 13<sup>th</sup>. The invoices were not paid in FY 2016 though the funds were available in the P&R Board budget as per the last report. The P&R Board is requesting that the invoices be paid as soon as possible and that the allocation be posted to FY 2016. The budget/funding/payment difficulty has been a continuous concern for the Board, as a result the board is requesting a monthly list of all expenses posted to the P&R Board line items so that we can be confident that we are fulfilling our fiduciary and P&R Chart responsibilities to the Town.

**Events Committee** - The Halloween Party is planned for October 31<sup>st</sup> at the Library. The Magic has provided a discount code for Howey residents for the purchase of game tickets. Jenny will post the information on the Howey Events Facebook page.

**Survey of Park areas** – Nothing to report.

**Public Services** provided a comprehensive list of tasks completed in Howey parks.

**Public Art** – The book sculpture foundation stuccoing is complete.

**Scrapbook** – Pat has completed volume one. Peggy will ask to have it stored/available at the Library in the same way the Howey Garden & Civic Club books are available for the town archive.

**Old Business:**

**Griffin Park Grant** – Martha showed the presentation and will draft the Board Report and submit both to Town Hall for the October 24<sup>th</sup> Council meeting.

**Sara Maude Mason Preserve** – The Grand Re-opening will be held 1 p.m. 10/24 in the Picnic area.

**Blevins Park** – The park sign has been corrected and will be install next week. The P&R Board approved the project plan for the completion of the park.

**New Business:** The FY 2016 yearend report will be submitted in November.

**Long Range Planning:** The board will discuss page 4, I & II at the November 10<sup>th</sup> meeting.

The meeting was adjourned at 8:30 p.m.

Respectfully Submitted,

Martha MacFarlane