



STAFF REPORT

TO: Honorable Mayor and Town Council
FROM: Brenda Brasher, Town Clerk
DATE: October 19, 2016
RE: November 28 and December 26 Meeting Dates

Staff is seeking direction with regards to whether the following meetings will be held, cancelled or rescheduled:

November 28th is the last Town Council Meeting the 15-16 budget can be amended. The Town is closed Thursday, November 24 and Friday, November 25 for Thanksgiving. I recommend holding the November 28th meeting in order to ensure the 15-16 budget is amended in accordance with the State guidelines.

December 26, 2016 is Monday after Christmas. The Town is closed Friday, December 23 and Monday, December 26.