



## **Planning & Zoning Board**

**May 23, 2019 at 6:00 PM**

**Howey-in-the-Hills Town Hall**

**Howey-in-the-Hills, FL**

### **MINUTES**

#### **CALL TO ORDER**

Vice Chair St. Clair called the meeting to order at 6:00 p.m.

#### **ROLL CALL**

##### **PRESENT**

Vice Chair St. Clair, Member Lehning, Member Perry, Member Smith, Member Francis, Member Formhals

##### **ALSO PRESENT**

Dairian Burke, Town Clerk

#### **NEW BUSINESS**

1. Consideration and Approval for a zoning clearance regarding a shed at 209 E. Cypress Ave.
  - a. Vice Chair St. Clair read Town Planner Harowski's staff report.
  - b. Member Lehning motioned to approve; Member Perry seconded; the motion passed unanimously.
  - c. Member Perry asked for confirmation that the variance for the shed will be documented. Town Clerk Burke confirmed the variance would be documented before permit issuance.

#### **PRESENTATION**

2. New Board Member Presentations
  - a. Clerk Burke gave a presentation on Planning & Zoning responsibilities, Sunshine Laws, Public Records Request and Meeting Management
  - b. Member Lehning requested information on any new developments that would impact the P&Z Board workload.
  - c. Clerk Burke reviewed the developments on record.

#### **PUBLIC COMMENT**

#### **ADJOURNMENT**

**Meeting adjourned at 6:54 p.m.**