

**Town of Howey-in-the-Hills Library Board Meeting  
Marianne Beck Memorial Library  
112 W. Central Ave**

**Date:** December 3, 2020

**Call to Order:** The meeting was called to order at 7:04 pm.

**Attendance:** Director Tara Hall, Chairperson Jim Steele, Board Members Marcia Schneider, Tahsia O'Keefe, Beth Flack, Friends of the Library President JoJo Lowe, and Vicki Steele from the Community

**Minutes:** Minutes of October 1, 2020, were read with one correction noting that on the Baker and Taylor invoice the \$518.00 is for discount services. Motion to approve was made by M. Schneider and seconded by T. O'Keefe and passed.

**Library Director's Report:** See attached report.

**New Business:**

Director Hall informed the Board that long time library volunteer and Friends of the Library member Jan Monroe had passed away recently. Donations in her memory will be accepted at the library and donated to Alzheimer's research.

County Commissioner Shields and George Taylor, Director of Lake County Library Services will be visiting the library on December 15<sup>th</sup> at 1:30 pm to tour the new addition facilities.

Mr Taylor and Sean O'Keefe from Lake County Library Services will be visiting the library tomorrow at 10 am. At Director Hall's request for suggestions for additional and more efficient shelving and furniture arrangements.

J. Lowe announced that Tina St. Clair had donated ten \$25.00 Publix gift certificates for the Giving Tree and asked for suggestions as to who should receive the gifts.

There was discussion about highlighting to the public that the children's area is for children only and asking that others sit at the tables in the adult area. Some adult young men had been regularly sitting in the children's area and there was concern from a parent as well as library staff.

**Old Business:**

The replacement for the west window blind in the LEC will be hung on Monday. The original blind was made too short in width.

The room divider for the LEC is to be delivered on December 8<sup>th</sup>.

Pat Miller from Parks and Recreation Board had asked that an interactive mural be painted on the back library wall at the east end. The request has been denied as that area has sewer and water access fixtures that present a hazard for trips/falls.

**Public Comments:** None

With no further comment or business presented Beth Flack made the motion to adjourn. Motion seconded by Tahsia O'Keefe. Motioned passed.

Meeting adjourned at 7:55 pm.

Respectfully submitted,

*Marcia Schneider*

Marcia Schneider, Secretary  
(electronically signed)

